For each application, you must submit a letter of recommendation and two essays. The topic of each essay is indicated below and a letter of recommendation form follows. You may submit the same letter of recommendation and financial circumstances essay for each scholarship application, when applicable.

NOTE: You are responsible for ensuring that you submit ALL of the required scholarship materials by the application deadline (See the main scholarship web page for application deadlines). Any incomplete applications will be automatically disqualified.

Letter of Recommendation: You must submit one letter of recommendation from a professor or assistant professor, separate from the letter of recommendation that you provided for your study abroad program application. The person providing the recommendation should use the attached form or submit a letter on university letterhead.

Essay #1: Write a personal essay (1 page maximum) highlighting your financial circumstances. It is important that you state clearly your financial need or any special circumstances of which you would like API to be aware.

Essay #2: In addition to Essay #1, write an essay (1-2 pages) regarding how you plan to use your internship experience to enhance your academic pursuits and impact your future career path.

Name (First, Middle Initial, Last): ________________________________

API Program: ________________________________

Submission instructions:

- All materials must be received, and you must be accepted to the program on or before the scholarship deadline to be considered.
- Complete the information above and include it with your scholarship submissions. Alternately, you may prepare your own cover page including your name, API program and scholarship name(s).
- Return your essays and letter of recommendation to API by mail or email to your API Program Manager. If a letter of recommendation is sent via email, the professor must email it directly to the Program Manager.
THANK YOU FOR YOUR TIME. PLEASE RETURN THIS FORM TO:
ACADEMIC PROGRAMS INTERNATIONAL • 301 CAMP CRAFT ROAD, SUITE 200 • AUSTIN, TEXAS
78746

PLEASE TYPE OR PRINT CLEARLY WITH BLACK OR BLUE INK.

To be completed by applicant:

NAME OF APPLICANT ___________________ TELEPHONE ( _______ ) ________________

LOCATION, TERM & SESSION TO WHICH YOU HAVE BEEN ACCEPTED ______________________________________________________________

REFERENCE REQUESTED FROM (PLEASE PRINT): ______________________________________________________________

Name of Professor

All rights of access to information and materials of any kind received by Academic Programs International from any source in connection with this recommendation are hereby voluntarily waived.

SIGNATURE OF APPLICANT _________________ DATE ________________

To be completed by professor or assistant professor:

NAME AND TITLE ________________________________

INSTITUTION __________________________________________

MAILING ADDRESS ________________________________________

CITY ___________________________ STATE _______ ZIP __________

E-MAIL __________________________ OFFICE TELEPHONE ( _______ ) ________________

How long and in what capacity have you known the applicant? ______________________________________________________________

Living overseas requires discipline, self-confidence and the ability to be flexible to new living and learning environments. Based on your knowledge of the applicant, please give us your opinion of the student’s ability to successfully make the necessary adjustments.

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

Comment on the following topics regarding this applicant: 1) Interest and sensitivity to cultures other than his/her own; 2) Intellectual qualities and promise for the future; 3) Ability to handle challenges and adapt to new situations; 4) Suitability for chosen course of study; 5) Artistic, athletic, social, and other interests or achievements. You may attach an additional sheet if necessary.

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

This candidate is applying for a scholarship. Describe to the best of your knowledge the reasons that this candidate is deserving of a selective, need, and merit-based scholarship.

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

SIGNATURE _________________________ DATE ________________

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